

28 March 1956

MEMORANDUM FOR: Training Liaison Officers

SUBJECT: Additional Presentation of Basic Supervision for GS 5-7

1. In addition to Basic Supervision scheduled for 7-18 May (GS 5-7), there will be an extra presentation for the same grade levels from 30 April - 4 May.

2. The extra course will be given in Building Room 130. Because of space and staff limitations it is necessary to schedule this additional run on the basis of eight hours a day for one week. ONLY THIS ONE BASIC SUPERVISION PRESENTATION IS NOW SCHEDULED FOR ONE WEEK, FULL TIME. 25X1

3. For this extra course, students will be called on for several hours' reading (up to eight hours) before the course begins. Reading material will be sent in advance to students who are enrolled.

4. Please call the OTR Registrar as soon as possible and confirm your registrations for either one of the two courses:

Basic Supervision #19 (GS 5-7) One week only 0830-1645 Room 130, 25X1
30 April - 4 May

Basic Supervision #20 (GS 5-7) Two weeks 0830-1230 Room 155,
7-18 May

This document part of classified integrated file. NAME CHECK required prior to individual classification action.

Acting Director of Training 25X1

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